

## Information on the publication of your dissertation:

1. All publications must contain the following note (in the foreword): **This dissertation was accepted by the Faculty of Human Sciences of the University of Cologne in ...** (please insert month and year of your viva). (According to the PhD regulations from 10 October 2010).
2. Before publication, the **revision form** must be signed by your first and second supervisors.
3. All relevant information on electronic publication can be found on the websites of the University and City Library of Cologne (USB) at:  
<https://kups.ub.uni-koeln.de/>
4. The requisite printed copies must be handed in at the

University and City Library of Cologne  
Abteilung Hochschulschriften, Tausch, Geschenk  
Universitätsstraße 33, D-50931 Köln  
room 4.002 (4th floor).

You will be given a confirmation of receipt in return.

Phone: +49-221/470 3318 or /470 2583

[https://www.ub.uni-koeln.de/studying\\_working/digitalservices/kups/index\\_eng.html](https://www.ub.uni-koeln.de/studying_working/digitalservices/kups/index_eng.html)

5. You will need to hand in at the Doctoral Office of the Faculty of Human Sciences (Dean's Office):
  - **The revision form**
  - **The receipt from the USB**
  - **When publishing with a publishing house: copy of the contract or confirmation by the publisher about the number of copies (to be) published** (minimum of 150 copies)
6. In case the title of the dissertation needs changing for the publication, you will have to apply for approval by the Doctoral Committee ("Promotionsausschuss"). Your application must have written support by both your first and second supervisors.
7. When required documents have been handed in, you will be able to collect your certificate at the Doctoral Office. Please note that you will need an appointment.